

Steering Committee agenda: September 20, 2023

7:34 PM

(Christopher, Sarah, please note that first two bylaw change motions were approved in this meeting.

Does what passes in steering not settle it? Did we vote just to forward the approval to the council for final approval? I'm confused, lol !)

OPENING CUSTOMS:

Christopher led the group Serenity Prayer

Introductions -Greg is visiting tonight.

Voting quorum is met.

Approval of previous month's minutes (motion to approve by Ed, seconded by Matthew, carried by majority show of hands)

REPORTS:

*Chair – Christopher A

Christopher has delivered the office manager review, and thanks members who participated with him in the process.

He asks the group to begin considering an appropriate pay increase.

Our updated fiscal guidelines need to be finalized, and will be presented formally to the group as available.

*Vice Chair – VACANT

*Treasurer – Matthew W

Matthew presented the monthly statement of financial activity.

Large IRS revenue prevented debt this month.

He suggests that filling several vacant area representative positions could help increase revenues,

There was a larger discussion about individual area interest in group representation.

Kerri noted that some entries on the "draft budget" presented are estimates, not exact numbers, and serve as place markers for those on the finalized version.

Office Manager – Kerri F

Kerri includes a written summary of office activity for September.

She shares that the current accounting program allows for spreadsheets and the ability to easily and accurately project a budget for events as well as other financial accounting.

Mary questions if the draft budget (as submitted) overestimates donations to the group.

Kerri clarifies that profit from events are also included as "donations" on the draft report, explaining the difference.

She notes that office volunteer positions are filled currently.

*BSM Chair – Ed O

Ed has secured a speaker and host group for the October Birthday Speaker Meeting. He is preparing the financial accounting for the September event.

*Activities Chair – Kimberlee K

Kimberlee is on vacation, not in attendance.

*Diverter Chair – Lily

Lily is in the process of designing and implementing a short training program for diverter volunteers. Those interested in volunteering for shifts can call Lily at 831 331-0079. Currently there are M-W-F shifts from 7pm-11pm available.

*Newsletter Chair – Lucie

No report

*Bylaws Chair – Sarah R

Sarah shared that Christopher met with the bylaws committee to provide feedback and discuss the current motions.

She provided a helpful overview of the group process in formulating proposed bylaw changes and additions.

*Website Chair – Mark B

Mark notes that things are “going well” with website developments.

*Delegate at Large – Magi R

Magi announced that further safety committee workshop/panels will be postponed until January due to poor attendance at the last one, giving the committee a chance to do promotion, determine interests, find speakers, etc.

She says the group is still recruiting volunteers as members to the group itself.

Meeting times are listed on the local website.

*Recording Secretary – Carla

No report

OLD BUSINESS:

- Motion: That Steering shall be guided by principles as expressed in the Twelve Steps, Twelve Traditions and Twelve Concepts of Alcoholics Anonymous, and the by-laws be updated to reflect this.
- (Passed by majority vote, 6-4)

- Motion: That no employee of Santa Cruz County Intergroup may serve as an officer of Intergroup.
- (Passed by majority vote, 7-1)

- Motion: Refine language in by-laws regarding employment job description.
- Tabled after discussion by group. There is some agreement that current job

description/employee handbook is in need of organization before refinement is considered. Committee to update job descriptions yearly as required, and revisit motion.

NEW BUSINESS:

- Motion: Steering Committee to conduct a group inventory facilitated by a trusted servant from outside of our area. *Group inventory will be scheduled within two months. **(Motion passed with majority show of hands)**
***(time limit of two months added as a friendly amendment by Mary)**
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- Motion: Develop a Code of Conduct for Intergroup Council and Steering Committee meetings. (Motion passed with majority show of hands)
- (Christopher has charged the Safety Committee with developing and submitting proposed COC language for approval.)

Area Rep Reports:

*Area 1 (Watsonville/La Selva): VACANT

*Area 2 (Aptos): VACANT

*Area 3 (Greater Soquel): VACANT

*Area 4 (Soquel Main St): Christine R

*Area 5 (Capitola/Live Oak): Rob Mc

Rob thanked Kerri for publishing a list of local meetings by area, including zoom meetings. Thank you from all of us Kerri!

*Area 6 (East Santa Cruz): Mary K

Mary took the revised bylaw language for electronic meetings to her groups.

Comments were made by members of several meetings concerning use of the term “directors” in the revision, which they felt is not a word generally used to describe members conducting business meetings in our bylaws.

*Area 7 (Downtown Santa Cruz): Dave H

Please contact Nicole 831 252-3047 for current secretary positions and

Galen 650 303-9713 for snack bar service opportunities.

*Area 8 (“Little Red Church” Downtown): VACANT

*Area 9 (Westside/Davenport): VACANT

*Area 10 (Scotts Valley/Emeline): VACANT

*Area 11 (SLV): Chelsie O

Meeting adjourned at 9:10pm

Minutes submitted by Carla B
recording secretary

