

## **Steering Committee Minutes: August 15, 2023**

Meeting opened at 7:32 pm

### **OPENING CUSTOMS:**

The Serenity Prayer was read by Christopher.

Introductions: Shira (expresses interest in becoming an area representative!), and David Schwartz, our tax accountant, is present.

Voting quorum is met tonight.

Motion to approve July minutes by Ed, with second by Kimberlee, passed with majority show of hands.

David Schwarz presents information regarding an IRS penalty incurred by the organization. He accepts personal responsibility for the penalty, noting that IRS filing code identification numbers were changed from a long-standing standard, and he was not aware or advised of the change.

David clearly acknowledges that he is responsible for the mistake and will try to remedy it with the IRS, but if the IRS will not agree to refund the penalty, he will “personally cover it”.

He requests temporary power of attorney to represent the group to the IRS for purpose of remedy to the penalty imposed.

Motion to allow David Schwartz “power of attorney to represent AA Santa Cruz to the IRS, for purpose of this tax return penalty appeal only” offered by Kimberlee. The motion was seconded by Matthew and passed with majority show of hands.

### **REPORTS:**

\*Chair – Christopher A

Christopher fields questions regarding the possibility of conducting a “group inventory” for the purpose of addressing interpersonal issues within the council.

Kimberlee and Mary have questions as to precedence and likely leadership for conducting this.

Matthew says other AA subgroups he’s familiar with (and has been part of) use this format.

A member notes that a “group conscience” as conducted in a regular AA meeting is not an appropriate approach for a steering committee..

Christopher questions whether members would be willing to participate in an effort outside of the regular meeting.

The office manager review is finished, with submission of the Treasurer's notes.

\*Vice Chair – VACANT

\*Treasurer – Matthew W

Revenue is improved with Covid relief funds.  
He is working to coordinate and streamline all of our accounts.  
Our tax filings are current.  
Matthew again requests a meeting of the financial committee.  
Kimberlee agrees to facilitate scheduling this.

\*Office Manager – Kerri F

Kerri continues to integrate office financial activities into Quick Books program.  
She has assembled a newcomer's packet, which is available in the office-  
Tell your groups! Thank you, Kerri!

\*BSM Chair – Ed O

Corrine B is speaker for September BSM September 2<sup>nd</sup>.  
There will be a dance- please spread the word at your meetings! The Scott's Valley women's 12x12 is hosting the event.

\*Activities Chair – Kimberlee K

Kimberlee notes that attendance for the last BSM was down a bit, but the meeting broke even.  
The Halloween event is coming together. A deposit has secured the venue, and Kimberlee is looking for a band.  
She welcomes ideas to help make this a special and profitable activity!

\*Newsletter Chair-Lucie

No report

\*Diverter Chair – Lily

Please reach out to Lily directly for volunteers to diverter shifts, as these change frequently.

[Diverter@asantacruz.org](mailto:Diverter@asantacruz.org)

Current openings:

3<sup>rd</sup> Tuesday 7-11p

4<sup>th</sup> Tuesday 5-7p

2<sup>nd</sup> Wednesday 5-7p

4<sup>th</sup> Wednesday 7-9a

\*Bylaws Chair – Sarah R not present.

Report submitted to Christopher.

Christopher says the Bylaws Committee is waiting for feedback on the motions they've proposed.

\*Website Chair – Mark B not present

\*Delegate at Large – Magi R not present

\*Recording Secretary – Carla B

No report

### **OLD BUSINESS:**

- Motion: That Steering shall be guided by principles as expressed in the Twelve Steps, Twelve Traditions and Twelve Concepts of Alcoholics Anonymous, and the by-laws be updated to reflect this.  
Discussion.  
A few members question the value of adding this language to the bylaws.
- Motion: That no employee of Santa Cruz County Intergroup may serve as an officer of Intergroup.  
Discussion.  
It was suggested that article 11 XI of the bylaws already addresses any potential conflict.
- Motion: Refine language in by-laws regarding employment job description.
- Discussion. Christopher feels that this (refining employment job description) is the direct responsibility of the chairperson.

### **NEW BUSINESS: none**

#### **Area Rep Reports:**

\*Area 1 (Watsonville/La Selva): VACANT

\*Area 2 (Aptos): VACANT

\*Area 3 (Greater Soquel): VACANT

\*Area 4 (Soquel Main St): VACANT

\*Area 5 (Capitola/Live Oak): Rob Mc

\*Area 6 (East Santa Cruz): Mary K

Mary is seeking area representative volunteers.

\*Area 7 (Downtown Santa Cruz): Dave H

Dave needs secretaries. Please ask your groups for volunteers!

He has intergroup reps for most of his meetings.

Galen (snack bar openings) 650 303-9713 Nicole (secretary openings) 831 252-3047

\*Area 8 ("Little Red Church" Downtown): VACANT

\*Area 9 (Westside/Davenport): VACANT

\*Area 10 (Scotts Valley/Emeline): VACANT

\*Area 11 (SLV): VACANT

Christopher says he will follow up to get a list of meetings in each area for potential interested area representative volunteers and steering group members.

Motion to close the meeting offered by Kimberlee, seconded, and approved at 8:44 p

Minutes as submitted by Carla B

Recording Secretary